

PANORAMA COMMUNITY SCHOOL DISTRICT

Comprehensive student achievement and character development through educational excellence

NOTICE OF PUBLIC MEETING

You are hereby notified that the Board of Directors of the Panorama Community School District will meet at 6:30 pm on the 8th day of December, 2014 for a regular board meeting in the District Board Room located at 701 W Main Street in Panora, Iowa.

The tentative agenda is as follows:

BOARD MEETING AGENDA
DISTRICT BOARD ROOM

December 8th, 2014
6:30 PM

Call to Order

- I. Roll Call
- II. Approve Meeting Agenda
- III. Welcome Visitors/Public Forum
- IV. Good News
- V. Consent Items
 - A. Amended Minutes of the October 13th, 2014 Work Session & Regular Meeting #2 thru #5
 - B. Minutes of the November 11th, 2014 Regular Meeting & November 18th Special Meeting #6 thru #10
 - C. Bills/VISA #11 thru #27
 - D. Financial Report #28 thru #33
 - E. Open Enrollment #34
- VI. Reports
 - A. Principal Reports #35-#36
 - B. Superintendent Report
- VII. Discussion/Information Topics
 - A. Board feedback on IASB Convention
 - B. Snow days make-up – hours vs days #37
 - C. 2015-16 staffing needs/priorities
 - D. Future changes to E-rate funding #38
 - E. Upcoming Dates:
 - Special Board Meeting – December 10th @ 6:00
 - Winter Break (no school): December 24th – January 6th
 - Teacher Professional Development on 1:1 technology initiative – January 5th & 6th
 - School Resumes Wed, January 7th (1 hour late start)
 - Regular Board Meeting – January 12th @ 6:30
- VIII. Action Items
 - A. Athletic Complex Renovation Project #39 to #40
 - B. AIA Contract on Locker Room Project
 - C. Locker Room Schematic Design
 - D. Approval of 2015 Potential Graduates #41
 - E. Overnight/Out-of-State Request: Senior Class Trip #42
 - F. Fundraising Request #43
 - G. IASB Board of Directors Nominations #44
 - H. Resignation #45
 - I. G. Tryon and Associates Proposal #46 thru #49
- IX. Adjourn

PANORAMA COMMUNITY SCHOOL DISTRICT
701 W MAIN ST
PANORA, IA 50216

Sarah Sheeder
Secretary
Board of Directors

The Panorama School District does not illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socio-economic status (for programs) in its educational programs and employment practices.

Panorama Community School District October Work Session/Regular School Board Meeting

Date: 10/13/2014
Time: 5:30 pm
Location: Panorama District Board Room

Work Session

The Panorama Community School District Board of Education met in work session on October 13th, 2014 in the district board room located at the middle/high school. The work session was called to order by Bryce Wilke, President, at 5:30 pm.

Work Session Attendees:

Board Members: Jon Stetzel, Tom Arganbright, Deb Douglass, Bryce Wilke
Administrators: Kathy Elliott, Sarah Sheeder, Mary Breyfogle, Mark Johnston,
Teachers: Joan Fredrickson, Julie Weidenthaler, Deb Smith, Kylee Boettcher, Jan Hansen, Liz Labath, Kelly Nunn, Robyn Ploeger, Rachel Downing
Others: Lora Koch

The purpose of the work session was to demonstrate to board members what teachers are working on during Wednesday morning professional development days. In order to do this, all attendees at the work session were divided into three different groups. Each group reviewed an actual teacher task from the classroom and scored that task using AIW (Authentic Intellectual Work) guidelines. Using AIW to score these tasks help teachers to determine if students will meet the objective of the task and also allows teachers to collaborate and offer suggestions to ensure tasks are successful in the classroom.

Regular Meeting:

Call to Order

The Panorama Community School District Board of Education met in a regular meeting on October 13th, 2014 in the district board room located at the middle/high school. The meeting was called to order by Bryce Wilke, President, at 6:30 pm.

Attendees

Board Members Present:

Board Members Tom Arganbright, Jon Stetzel, Deb Douglass and Bryce Wilke were present. Greg Irving was absent.

Administrators Present:

Kathryn Elliott (Superintendent), Mark Johnston (MS-HS Principal), Mary Breyfogle (Elem Principal/School Improvement Coordinator) and Sarah Sheeder (Business Manager/Board Secretary) were present.

Others:

Gordon Castile, Lora Koch, Becky Twigg, Curtis Twigg, Greg Johnston, Kevin Wingert.

Agenda

Changes to Agenda (if any):

T. Arganbright motioned to approve the agenda as posted.

J. Stetzel seconded.

Motion carried unanimously.

Public Forum

Speaker Name: Kevin Wingert

Topic: Mr. Wingert voiced his concern about a recent situation involving the football cheerleading squad. Mr. Wingert was concerned that the issue raised was that of only one board member and that a discussion with the entire board had not taken place prior to meeting with the cheerleading squad. Mr. Wingert asked that current policies be reviewed for formation and participation of the cheerleading squad and asked that the cheerleading sponsor, all board members and parents be included in the discussions before changes are made.

Public Forum, continued

Speaker Name: Becky Twigg.

Topic: Mrs. Twigg was also present to voice concern in regard to the cheerleading squad. Mrs. Twigg explained that she does not understand the reasons behind all the recent issues and asked the board to look further into these issues and take necessary action for resolution.

Good News

The following "Good News" items were shared:

- Panorama Elementary has received preliminary approval to start a "food back pack" program in January. This program provides certain students with food to take home in a back pack on Friday afternoons to ensure they have food to eat over the weekend. Funding for the program is provided by Farmer's Coop, Nutrablend, Elanco and Yale Community Club. Thank you to Scott Fredrickson, Sarah Carstens and Debbie Rockwell for working to get this program at the school.
- Good luck to Bryant Thompson who will be auditioning for All-State Band.
- Good Luck to the following students who will be auditioning for All-State Choir:
 - Grace Arganbright
 - Mark Arganbright
 - Jesse Haworth
 - Micah Haworth
 - Michelle Mleynek
 - Jenna Holwegner
 - Abigail Church
 - Natalia Kryger
 - Annie Kemble
- Student Council organized the Haunted Depot on Sunday. Student Macey Wilke was the winner of a writing contest.
- With the use of our Carl Perkins funds, the wood shop purchased a new Saw Stop table saw. This will increase safety in the shop and virtually eliminate any chance of a table saw accident.

Consent Items

D. Douglass motioned to approve the consent items with the exception of the open enrollment "out" application received from Tamy Brumbaugh.

T. Arganbright seconded.

Motion carried unanimously.

Consent items included minutes of the September 8th, 2014 organizational and regular board meeting, the bills/VISA as presented, five open enrollment "out" applications and one open enrollment "in" applications for the 2014-15 school year.

T. Arganbright motioned to deny the open enrollment out application received from Tamy Brumbaugh for her daughter Nipentha Brumbaugh because the application was filed after the deadline and the criteria was not met for submitting an application after the deadline.

J. Stetzel seconded.

Motion carried unanimously.

Reports

Mary Breyfogle, Elementary Principal

Ms. Breyfogle reported that the PBIS team has planned activities for Bullying Prevention Month. The purpose of these activities is to raise awareness of what bullying is and how students should respond.

Mark Johnston, MS/HS Principal

Mr. Johnston reported on the Multi-Tiered System of Supports (MTSS) team. This year the team will continue to focus on literacy as well as looking at what supports need to be put into place to support math instruction.

Kathy Elliott, Superintendent

Ms. Elliott provided an update on the 1:1 initiative. All fourteen of the district's teacher leaders have been given a Kunos tablet. On November 19th, all teachers will receive a tablet so they can begin to prepare for the 2-day training in January.

Discussion/Information Topics

School Board Recognition

Ms. Elliott presented each board member with a lifetime pass to the district's athletic events in appreciation of their service to the school.

2014-15 Certified Enrollment

Ms. Elliott provided an update on the enrollment for data for 2015. Preliminary data shows that the number of actual students served in the district has declined by 14.3 students. The number of resident students, which is the number used to calculate state funding, has declined by 12.2 students.

Athletic Complex Project Timeline Approve

Ms. Elliott presented a timeline for the new athletic complex which includes a public meeting tentatively scheduled on December 1st for community members to gather information and ask questions. Final decisions on the project will be made at the December 8th regular board meeting.

CTE & Carl Perkins Requirements

Ms. Elliott reported on the Carl Perkins funding that the district receives to support the Career & Technical Education programs. Because this is federal funding, Ms. Elliott recommended that the district pay a stipend to one of the current CTE teachers to coordinate the programs, prepare documents and ensure federal requirements are being met.

Upcoming Dates

- Regular Board Meeting – November 10th, 2014 @ 6:30 p.m.
- IASB Delegate Assembly and Annual Convention – November 19-21

Action Items

CTE Coordinator Stipend

T. Arganbright motioned to internally post a position for the CTE coordinator which will be paid \$750 annually.
J. Stetzel seconded.

Vote:

J. Stetzel: Aye
T. Arganbright: Aye
D. Douglass: Aye
B. Wilke: Nay

Motion carries by a 3-1 vote.

2014-15 Cooperative Sharing Agreement

J. Stetzel motioned to approve the cooperative sharing agreement with Perry for the 2014-15 soccer season.
D. Douglass seconded.
Motion carried unanimously.

Approve FY14 Certified Annual Report (CAR)

D. Douglass motioned to approve the fiscal year 2014 Certified Annual Report (CAR) that was filed to the Iowa Department of Education as presented.
T. Arganbright seconded.
Motion carried unanimously.

SBRC Modified Allowable Growth for FY14 Special Education Deficit

J. Stetzel motioned to approve SBRC modified allowable growth and supplement aid for the District's 2013-14 Special Education Deficit of \$219,785.20.
D. Douglass seconded.
Motion carried unanimously.

Server Purchase

D. Douglass motioned to approve the purchase of a replacement server in the amount of \$16,561.38.
J. Stetzel seconded.
Motion carried unanimously.

Action Items, continued

Locker Room Renovation

J. Stetzel motioned to approve the locker room renovation proposal received from SVPA Architects, Inc. for an estimated cost of \$788,000.

T. Arganbright seconded.

Motion carried unanimously.

Adjournment

Meeting adjourned at 7:30 pm. The next regular board meeting is set for November 10th at 6:30pm.

Sarah Sheeder,
Board Secretary

Board President

Board Secretary

Date

Date

Panorama Community School District November Regular School Board Meeting

Date: 11/10/2014
Time: 6:30 pm
Location: Panorama District Board Room

Call to Order

The Panorama Community School District Board of Education met in a regular meeting on November 10th, 2014 in the district board room located at the middle/high school. The meeting was called to order by Bryce Wilke, President, at 6:30 pm.

Attendees

Board Members Present:

Board Members Jon Stetzel, Deb Douglass, Greg Irving and Bryce Wilke were present. Tom Arganbright was absent.

Administrators Present:

Kathryn Elliott (Superintendent), Mark Johnston (MS-HS Principal), Mary Breyfogle (Elem Principal/School Improvement Coordinator) and Sarah Sheeder (Business Manager/Board Secretary) were present.

Others:

Gordon Castile, Debbie Rockwell, Erin Ambrose & Jackie Richardson

Agenda

Changes to Agenda (if any):

D. Douglass motioned to approve the agenda as posted.

J. Stetzel seconded.

Motion carried unanimously.

Public Forum

None

Good News

The following "Good News" items were shared:

- Students Alyson Bauch & Abbi Brown were selected through audition to participate in the MS Southwest Band Association Honor Band.
- Two teams of Panorama students recently participated in Knowledge Bowl. Both teams received enough points to be entered into the state level of competition.
- The Girls Cross Country Team repeated as conference champions and qualified as a team to participate in the state meet. Sam Bassett from the Boys Cross Country Team qualified as an individual to participate in the state meet.
- Panorama PTO and the elementary library staff worked to promote the Scholastic Book Fair each fall and spring. The funds raised are used to promote reading and to support educational programs at the school.
- Students of the high school drama department performed in a very successful production of Arsenic & Old Lace this past weekend.
- Three Panorama Drill team members placed in the top 10 at the individual drill team state competition.

Consent Items

D. Douglass motioned to approve the consent items with the exception of the meeting minutes from October 13th. These minutes will be amended and presented to the board for review at the December regular meeting.

T. Arganbright seconded.

Motion carried unanimously.

Consent items included the financial report, the bills/VISA as presented and four open enrollment "out" applications. The board also accepted the resignation received from Rose Phipps as Elementary Para-Educator and approved a contract in the amount of \$750 for Evan Babcock to serve as the district's CTE (Career & Technical Education) Coordinator.

Reports

Mary Breyfogle, Elementary Principal

- Parent-Teacher conferences were well attended with 96-97% parent participation.
- "Million Minutes" program has been started at the elementary to increase the amount of time children read outside of school and to instill a love of reading in children. The goal is for all students combined to read a million minutes. A celebration will be held once this goal is met.

Mark Johnston, MS/HS Principal

- Guidance Counselor Chris Webner and Teacher Dan Druivenga have been working with Iowa Workforce Development to bring information on work trends to juniors and seniors. The school will administer the National Career Readiness test to those who wish to take it.
- KUNOS tablets were handed out to all teaching staff last week. Teacher Leaders are helping teachers with apps and programs that can be used.

Kathy Elliott, Superintendent

- The district will be building in technology training each month during teacher professional development time. Staff will be trained on Curriculum Loft in January, which is a software program that will be used with the KUNOS tablets.
- A district survey will be sent out electronically to students and staff this week.

Discussion/Information Topics

2014-15 Certified Enrollment

Ms. Elliott provided a final report on the enrollment for data for 2015. The number of students served in the district has declined by 15.3 students, for a total number of 705.7 students. The number of resident students, which is the number used to calculate state funding, has declined by 12.2 students, for a total of 714.9 students.

FCCLA Program – 2014-15

Ms. Elliott reported that Gloria Ahrendsen has volunteered to serve as the advisor for the school's FCCLA program for this school year only. Currently the school does not have a Family Consumer Science teacher, so there is no one on staff who can serve in this role.

Athletic Complex Financing Options

The board was presented with updated cost estimates for the replacement track and the updates to the concessions, restrooms and bleachers at the athletic complex. The board was also provided with a list of financing options using the SAVE funds to finance this project. Ms. Elliott gave the board several different questions to think about as they make decisions on what pieces of the athletic complex to include in the project. Discussion will continue in the months to come before a final decision is made.

Set Date for Work Session with Piper Jaffray

The board will meet with Piper Jaffray, the school's financial advisor, on November 18th to discuss the different financing options available for the athletic complex.

Upcoming Dates

- Board Work Session – November 18th, 2014 @ 6:00 p.m.
- IASB Delegate Assembly and Annual Convention – November 19-21
- Public Informational Meeting on Athletic Complex – December 1st, 2014 @ 7:00 p.m.
- Regular Board Meeting – December 8th, 2014 @ 6:30 p.m.

Action Items

Fundraising Requests

D. Douglass motioned to approve the fundraiser requests for FCCLA and the Junior Class as presented.

J. Stetzel seconded.

Motion carried unanimously.

SBRC Allowable Growth Request for Open Enrollment

G. Irving motioned to approve the SBRC allowable growth request for open enrollment in the amount of \$89,367.00.

D. Douglass seconded.

Motion carried unanimously.

Adjournment

Meeting adjourned at 7:40 pm. The next regular board meeting is set for December 8th, 2014 at 6:30pm.

Sarah Sheeder,
Board Secretary

Board President

Board Secretary

Date

Date

Panorama Community School District November Special School Board Meeting

Date: 11/18/2014
Time: 6:00 pm
Location: Panorama District Board Room

Call to Order

The Panorama Community School District Board of Education met in a special meeting on November 18th, 2014 in the district board room located at the middle/high school. The meeting was called to order by Bryce Wilke, President, at 6:10 pm.

Attendees

Board Members Present:

Board Members Jon Stetzel, Deb Douglass, Tom Arganbright and Bryce Wilke were present. Greg Irving was present via telephone.

Administrators Present:

Kathryn Elliott (Superintendent), Mark Johnston (MS-HS Principal), Erin Ambrose (Operations Director) and Sarah Sheeder (Business Manager/Board Secretary) were present.

Agenda

Changes to Agenda (if any): None

T. Arganbright motioned to approve the agenda as posted.

J. Stetzel seconded.

Motion carried unanimously.

Discussion/Information Topics

Financing Options for Athletic Complex

Travis Squires from Piper Jaffray was present to discuss the use of SAVE (statewide penny) revenues to fund the locker room renovation and track/athletic complex project. Mr. Squires presented the board with estimated SAVE revenues through the year 2029 and the annual payments that would be required based on the amount financed. Mr. Squires advised the board to consider the amount of surplus funds that would be appropriate to have on hand in the future to meet other district needs.

Upcoming Dates

- IASB Delegate Assembly and Annual Convention – November 19-21
- Public Informational Meeting on Athletic Complex – December 1st, 2014 @ 7:00 p.m.
- Regular Board Meeting – December 8th, 2014 @ 6:30 p.m.

Action Items

Establish Maximum Amount to Obligate for Project

T. Arganbright motioned to authorize the district to spend a maximum amount of \$4,000,000 on the locker room renovation and track/athletic complex project.

G. Irving seconded.

Motion carried unanimously.

Timeline for Locker Room Renovation

D. Douglass motioned to approve the timeline presented by SVPA Architects for the locker room renovation with construction to begin in Spring 2015.

J. Stetzel seconded.

Motion carried unanimously.

Resignation

J. Stetzel motioned to the resignation from Ashley Wonders as 5th grade teacher as presented.

D. Douglass seconded.

Motion carried unanimously.

Adjournment

Meeting adjourned at 7:40 pm. The next regular board meeting is set for December 8th, 2014 at 6:30pm.

Sarah Sheeder,
Board Secretary

Board President

Board Secretary

Date

Date

**PANORAMA COMMUNITY SCHOOL
LUNCH REPORT
2014-2015**

TOTAL LUNCHES SERVED NOVEMBER 2014:		9,810
“A” Lunches Served	5,488	
Adult Lunches – Total	853	
Reduced Student	1,015	
Free Student	3,307	
Free Adult	248	
TOTAL BREAKFASTS SERVED NOVEMBER 2014:		3,472
“A” Breakfasts	1,233	
Adult Breakfasts	116	
Reduced Student	531	
Free Student	1,481	
Free Adult	0	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	2	Fund: 61 NUTRITION FUND		
	20141203	DUES	125.50	
			Vendor Total:	125.50
ANDERSON ERICKSON DAIR CO	20141205	GROCERY	4,452.69	
			Vendor Total:	4,452.69
BAUDLER, WENDY	20141203	HOT LUNCH REIMBURSEMENT	94.00	
			Vendor Total:	94.00
BERNARD FOOD INDUSTRIES, INC.	00702937	GROCERIES	316.80	
			Vendor Total:	316.80
EARLY MORNING HARVEST	1028	GROCERY	12.00	
EARLY MORNING HARVEST	1031	FOOD	6.00	
EARLY MORNING HARVEST	1317-12	GROCERY	21.75	
			Vendor Total:	39.75
GOODWIN TUCKER GROUP	552491	REPAIR/MAINTENANCE	842.00	
GOODWIN TUCKER GROUP	552492	REPAIR	672.00	
			Vendor Total:	1,514.00
INLAND LEASING	58815357	LEASE	276.48	
			Vendor Total:	276.48
KECK INC	20141203	GROCERY	1,282.58	
			Vendor Total:	1,282.58
MARTIN BROTHERS DISTRIBUTING COMPANY	20141203	VENDING	1,084.83	
MARTIN BROTHERS DISTRIBUTING COMPANY	20141203-0001	GROCERY/SUPPLIES	18,470.68	
			Vendor Total:	19,555.51
PANORAMA COMMUNITY SCHOOL-GEN FUND	20141204	NOVEMBER SALARIES AND BENEFITS	13,373.14	
			Vendor Total:	13,373.14
ROGERS, BOB	20141203	SUPPLIES/FOOD	45.28	
			Vendor Total:	45.28
SARA LEE BAKERY GROUP/EARTHGRAINS	52173003607	BREAD/BUNS	103.26	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173003615	BREAD/BUNS	172.71	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173003628	BREAD/BUNS	13.20	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173003705	BREAD/BUNS	96.12	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173003707	BREAD/BUNS	77.63	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173003752	BREAD/BUNS	61.95	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173003839	BREAD/BUNS	54.00	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173003898	BREAD/BUNS	21.74	
SARA LEE BAKERY GROUP/EARTHGRAINS	52173003923	BREAD/BUNS	27.33	
SARA LEE BAKERY GROUP/EARTHGRAINS	521743003817	BREAD/BUNS	86.10	
			Vendor Total:	714.04
			Fund Total:	41,789.77
			Checking Account Total:	41,789.77

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	3	Fund: 21 ACTIVITY FUND		
A WISH COME TRUE	1032137	COSTUMES	901.00	
		Vendor Total:		901.00
BREG, INC	1480809	BRACES-RESALE	457.00	
		Vendor Total:		457.00
MADRID SCHOOLS	20141111	HS-CONF. HONOR BAND	35.70	
		Vendor Total:		35.70
PERFORMING ARTS COUNCIL	20141111	HS CONF HONOR BAND	102.00	
		Vendor Total:		102.00
WOOD DUCK TREE FARMS	S1118299	MULCH TO XC COURSE-10/21	100.00	
		Vendor Total:		100.00
		Fund Total:		1,595.70
		Checking Account Total:		1,595.70

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	3	Fund: 21 ACTIVITY FUND		
Agile Sports Technologies	1078-1G-124042	HUDL-BASKETBALL	700.00	
Agile Sports Technologies	1078-3G-124041	HUDL-WR/TRACK/SB	700.00	
		Vendor Total:		1,400.00
ALL-AMERICAN TIMING	20141114	DISTRICT XC	347.00	
		Vendor Total:		347.00
ARGANBRIGHT, DEB	20141126	PLAY SUPPLIES	60.27	
		Vendor Total:		60.27
AUTO REFINISH SOLUTIONS	82-35120	PAINT	893.70	
		Vendor Total:		893.70
DECKER SPORTING GOODS	AAT013373-AJ05	BASKETBALLS	108.00	
DECKER SPORTING GOODS	AAT013373-AR04	BASKETBALLS	549.95	
		Vendor Total:		657.95
DICK BLICK	3802505	CAMP CANDY CANE	142.50	
		Vendor Total:		142.50
DIGITAL MEMORIES	20141126	POSTERS	50.00	
DIGITAL MEMORIES	20141126-0001	POSTER SET UP	50.00	
		Vendor Total:		100.00
FOUR SEASONS FUND RAISING	00131	FUNDRAISER	9,101.60	
		Vendor Total:		9,101.60
GODFREY PRINTING & PROMOTIONS	2768	STATE TSHIRTS	298.75	
		Vendor Total:		298.75
GRAPHIC EDGE, THE	828201	MS-BASKETBALL	886.55	
GRAPHIC EDGE, THE	833407	WARMUPS	413.48	
GRAPHIC EDGE, THE	835787	SWEATSHIRTS	53.80	
		Vendor Total:		1,353.83
GUTHRIE TRANSFER STATION	40743	TRACTOR TIRES	260.00	
		Vendor Total:		260.00
HALTERMAN, BRAD	20141126	STORAGE BINS	31.03	
		Vendor Total:		31.03
HOMETOWN FOODS	20141202	PIE SUPPLIES	305.50	
		Vendor Total:		305.50
IOWA GIRLS' HIGH SCHOOL ATHLETIC UNION	15956	STATE BANNER	85.00	
IOWA GIRLS' HIGH SCHOOL ATHLETIC UNION	15956A	STATE PLAQUE	21.00	
		Vendor Total:		106.00
IOWA HIGH SCHOOL ATHLETIC ASSN.	10518	CERTIFICATES	25.00	
IOWA HIGH SCHOOL ATHLETIC ASSN.	20141114	STATE PLAQUE	20.15	
		Vendor Total:		45.15
KETELSEN PHOTOGRAPHY	179355	ALL-STATE PHOTO	85.00	
		Vendor Total:		85.00
LAKE LUMBER	871496	LUMBER FOR PLAY	116.40	
		Vendor Total:		116.40
LAKE PANORAMA NATL RESORT	20141204	BANQUET-11/23/14	371.16	
		Vendor Total:		371.16
PANORA AUTO PARTS	288929	FILTER/OIL	49.78	
PANORA AUTO PARTS	289486	BATTERY/IGNITION	126.50	
		Vendor Total:		176.28
PANORAMA VENDING	20141126	CONCESSIONS	213.60	
		Vendor Total:		213.60

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
ROSSOW, HAL	20141126	MS-BBB-11/24/14	70.00	
ROSSOW, HAL	20141202	MS-BBB-12/1/14	70.00	
			Vendor Total:	140.00
RUETER'S RED POWER	CA88372	PAINT	59.70	
			Vendor Total:	59.70
SIMPSON COLLEGE BANDS,	20141204	HONOR BAND FESTIVAL	77.90	
			Vendor Total:	77.90
SW DISTRICT FFA	20141126	GREENHAND REGISTRATION	120.00	
			Vendor Total:	120.00
TROPHIES PLUS	345046	BANQUET AWARDS	186.91	
			Vendor Total:	186.91
VEDETTE, THE	2376	AD-PIES	35.00	
			Vendor Total:	35.00
VISA	20141204	NATL CONVENTION	1,891.07	
VISA	20141204-0001	TRACK WRESTLING	50.00	
VISA	20141204-0002	CAMP CANDY CANE	68.10	
VISA	20141204-0003	CLINIC REGISTRATION	99.00	
			Vendor Total:	2,108.17
WEST CENTRAL ACTIVITIES CONFERENCE	20141126	14-15 DUES	400.00	
			Vendor Total:	400.00
WEST MUSIC CO	SI1043801	ALL STATE MUSIC	63.05	
			Vendor Total:	63.05
WOOD, MARTIN	20141126	MS-BBB-11/18/14	70.00	
			Vendor Total:	70.00
X-GRAIN SPORTSWEAR	271917	SWEATSHIRTS/SWEATPANTS	3,024.38	
			Vendor Total:	3,024.38
			Fund Total:	22,350.83
			Checking Account Total:	22,350.83

Fund: 21	ACTIVITY FUND	Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
		21 729 000 1923 000	DARE	217.08	0.00	0.00	0.00	217.08
		21 729 000 6110 910	DRAMA	2,621.15	797.27	2,948.00	0.00	4,771.88
		21 729 000 6120 910	SPEECH	1,118.71	0.00	0.00	0.00	1,118.71
		21 729 000 6615 920	VOLLEYBALL	90.57	71.25	0.00	0.00	19.32
		21 729 000 6640 920	TRACK	6.30	0.00	0.00	0.00	6.30
		21 729 000 6645 920	CROSS COUNTRY	1,488.51	1,206.03	37.00	0.00	319.48
		21 729 000 6660 920	GOLF	7.78	0.00	0.00	0.00	7.78
		21 729 000 6665 920	STRENGTHING/CONDITIONING	4,100.00	1,500.00	0.00	0.00	2,600.00
		21 729 000 6710 920	GIRLS BASKETBALL	4.65	355.00	1,500.40	0.00	1,150.05
		21 729 000 6715 920	BOYS BASKETBALL	31.77	425.00	1,011.00	0.00	617.77
		21 729 000 6720 920	FOOTBALL	15,837.85	2,412.71	392.00	0.00	13,817.14
		21 729 000 6731 920	BASEBALL	749.28	0.00	0.00	0.00	749.28
		21 729 000 6732 920	SOFTBALL	23.58	588.99	25.00	550.00	9.59
		21 729 000 6790 920	WRESTLING	3.44	42.00	3,524.00	0.00	3,485.44
		21 729 000 6792 920	MISC ATHLETICS	1,165.92	2,216.50	0.00	1,060.00	9.42
		21 729 000 6900 920	OFFICIALS	2,275.16	1,260.00	0.00	0.00	1,015.16
		21 729 000 7010 950	TAG	693.01	0.00	0.00	0.00	693.01
		21 729 000 7015 950	STUDENT COUNCIL	2,219.52	1,011.33	416.50	0.00	1,624.69
		21 729 000 7016 950	MS STUDENT COUNCIL	1,133.53	76.15	0.00	0.00	1,057.38
		21 729 000 7017 950	NATIONAL HONOR SOCIETY	10.74	363.10	0.00	360.00	7.64
		21 729 000 7020 950	FCCLA	0.56	182.00	0.00	190.00	8.56
		21 729 000 7021 950	O-M	59.54	0.00	0.00	0.00	59.54
		21 729 000 7025 950	FFA	4,822.81	2,638.67	13,029.00	0.00	15,213.14
		21 729 000 7030 950	PANTHER GREENHOUSE	614.90	0.00	0.00	0.00	614.90
		21 729 000 7032 950	PANTHER PRODUCTIONS	122.88	0.00	0.00	0.00	122.88
		21 729 000 7039 950	SCIENCE ACTIVITY	3,081.20	0.00	0.00	0.00	3,081.20
		21 729 000 7042 950	ART CLUB	321.74	0.00	0.00	0.00	321.74
		21 729 000 7043 950	MUSIC CLUB	15,613.37	1,572.70	299.10	0.00	14,339.77
		21 729 000 7044 950	ROBOTICS CLUB	64.55	0.00	0.00	0.00	64.55
		21 729 000 7045 950	YEARBOOK	6,941.23	6,668.65	640.00	0.00	912.58
		21 729 000 7050 950	DRILL TEAM	182.18	1,032.07	0.00	1,000.00	150.11
		21 729 000 7055 950	CHEERLEADERS	2,073.12	0.00	45.24	0.00	2,118.36
		21 729 000 7065 950	TECHNOLOGY	1,184.59	0.00	20.00	0.00	1,204.59
		21 729 000 7070 950	PANTHERS FOR PREVENTION	694.79	0.00	0.00	0.00	694.79
		21 729 000 7084 950	CLASS OF 2014	0.00	0.00	0.00	0.00	0.00
		21 729 000 7085 950	GENERAL	9,699.79	11,365.77	5,285.80	(3,160.00)	459.82
		21 729 000 7086 950	CLASS OF 2015	3,795.21	0.00	0.00	0.00	3,795.21

Fund: 21 ACTIVITY FUND

Activity Fund Balance Report - Summary - Exclude Encumbrances

11/2014 - 11/2014

Regular: Beginning Month 12/2014; Processing Month 12/2014

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
21 729 000 7087 950	CLASS OF 2016	1,970.90	1,865.05	45.00	0.00	150.85
21 739 000 7056 000	WRESTLING CHEERLEADERS	0.00	0.00	1,037.00	0.00	1,037.00
Fund Total: 21		85,041.91	37,650.24	30,256.04	0.00	77,646.71

Employee Official Payments

Name	Date	Event	Amount
Nail, Ryan	11/18/2014	Junior High Boys Basketball	\$70.00
Nail, Ryan	11/24/2014	Junior High Boys Basketball	\$70.00
Nail, Ryan	12/2/2014	Junior High Girls Basketball	\$70.00
Wharton, Shawn	12/1/2014	Junior High Boys Basketball	\$70.00
Wharton, Shawn	12/2/2014	Junior High Girls Basketball	\$70.00
Wharton, Shawn	4-Dec	Junior High Boys Basketball	\$70.00

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1	Fund: 10 GENERAL FUND		
HILLYARD/DM SANITARY SUPPLY	601351712-1	CUSTODIAL SUPPLIES	23.00	
		Vendor Total:		23.00
MARTIN BROTHERS DISTRIBUTING COMPANY	5383255-1	CUSTODIAL SUPPLIES	7.20	
		Vendor Total:		7.20
MATHCOUNTS FOUNDATION	20141113	REGISTRATION FEE	190.00	
		Vendor Total:		190.00
PERRY COMMUNITY SCHOOLS	PERRY 1ST/2014	OPEN ENROLLMENT/SPEC ED	12,242.00	
		Vendor Total:		12,242.00
		Fund Total:		12,462.20
		Checking Account Total:		12,462.20

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1	Fund: 10 GENERAL FUND		
3E	4122414	LIGHTING/ELECTRICAL SUPPLIES	486.48	
		Vendor Total:		486.48
ACCESS SYSTEMS LEASING	16211348	COPIER SERVICES	449.34	
		Vendor Total:		449.34
AIR FILTER SALES & SERVICES	0193800	FILTERS	524.57	
		Vendor Total:		524.57
AIRGAS NORTH CENTRAL	9031825310	WELDER SUPPLIES	547.04	
AIRGAS NORTH CENTRAL	9700855736	WELDER SUPPLIES	(83.94)	
		Vendor Total:		463.10
AMAZON	20141204	TECHNOLOGY SUPPLIES	19.99	
		Vendor Total:		19.99
AMERICAN TIME & SIGNAL CO	735538	REPAIR & MAINT SUPPLIES	511.04	
		Vendor Total:		511.04
APPLE COMPUTER INC	4311927487	COMPUTER SUPPLIES	98.00	
		Vendor Total:		98.00
ARAMARK UNIFORM SERVICES	637-8554650	CUSTODIAL SUPPLIES	178.87	
ARAMARK UNIFORM SERVICES	637-8554651	CUSTODIAL SUPPLIES	77.40	
		Vendor Total:		256.27
AUTO REFINISH SOLUTIONS	82-35071	AG CLASS SUPPLIES	279.36	
		Vendor Total:		279.36
BAGIT SYSTEM, INC.	1301	CUSTODIAL SUPPLIES	165.80	
		Vendor Total:		165.80
BOONE COMM SCHOOL DIST	BOONE 1ST/2014	OPEN ENROLLMENT	918.16	
		Vendor Total:		918.16
BRANDON PETERS	113	SIGNAGE	160.00	
		Vendor Total:		160.00
CAM COMMUNITY SCHOOL DISTRICT	CAM 1ST/2014	OPEN ENROLLMENT	1,530.25	
		Vendor Total:		1,530.25
CAPITAL SANITARY SUPPLY CO	C173920A	CUSTODIAL SUPPLIES	243.60	
		Vendor Total:		243.60
CARLISLE CSD	CARL 1ST/2014	OPEN ENROLLMENT - 39 DAYS	3,920.46	
		Vendor Total:		3,920.46
CDW GOVERNMENT INC	QS53736	TECHNOLOGY SUPPLIES	81.06	
CDW GOVERNMENT INC	QT65776	PRINTER SUPPLIES	505.58	
		Vendor Total:		586.64
CENTRAL IOWA PUBLISHING, INC	20141203	ADS & PUBLICATIONS	357.12	
		Vendor Total:		357.12
CITY OF PANORA	11/2014 BALLFIE	ELECTRIC/WATER/SEWER	239.25	
CITY OF PANORA	11/2014 BUS	ELECTRIC/WATER/SEWER	1,003.75	
CITY OF PANORA	11/2014 ELEM	ELECTRIC/WATER/SEWER	5,244.61	
CITY OF PANORA	11/2014 MSHS	ELECTRIC/WATER/SEWER	10,137.04	
		Vendor Total:		16,624.65
CLIMATE SOLUTIONS, INC	9923	HVAC SERVICES	95.00	
		Vendor Total:		95.00
CONSTANT CONTACT, INC.	HRUVKFPAB322 14	NEWSLETTER SERVICES	378.00	
		Vendor Total:		378.00
CULLIGAN WATER CONDITIONING	20141204	BOTTLE FREE COOLER RENT	78.00	
CULLIGAN WATER CONDITIONING	20141204- 0001	BOTTLE FREE COOLER RENT	35.00	

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	113.00
DES MOINES REGISTER #1150	20141125	SUBSCRIPTIONS, ADS	41.54	
			Vendor Total:	41.54
G.E.M. SERVICES	214121	SERVICE/REPAIRS	240.00	
G.E.M. SERVICES	214123	SERVICE/REPAIRS	76.50	
			Vendor Total:	316.50
GRACELAND UNIVERSITY	20141125	POST SECONDARY CLASSES	1,170.00	
			Vendor Total:	1,170.00
GRAHAM TIRE & SERVICE	1100055972	TIRES - BUS #10	1,489.68	
			Vendor Total:	1,489.68
GUTHRIE COUNTY YOUTH FOUNDATION	20141125	DUES/FEES	30.00	
			Vendor Total:	30.00
GUTHRIE TRANSFER STATION	40743-1	LANDFILL FEES	66.00	
			Vendor Total:	66.00
HAMEISTER, STEVEN	20141125	FOOD SCIENCE SUPPLIES	40.29	
			Vendor Total:	40.29
HEARTLAND CO-OP ELEVATOR	33-543487	BUS BARN SUPPLIES	36.20	
			Vendor Total:	36.20
HITECHIC.COM	3409498	ROBOTICS SUPPLIES	103.65	
			Vendor Total:	103.65
HOTSY CLEANING SYSTEMS INC	21099	BUS BARN SUPPLIES	175.25	
			Vendor Total:	175.25
HUMMERT INTERNATIONAL	36892	INSTRUCTIONAL SUPPLIES	565.25	
HUMMERT INTERNATIONAL	39940	INSTRUCTIONAL SUPPLIES	8.48	
			Vendor Total:	573.73
J. W. PEPPER & SON, INC.	11A35473	BAND & MUSIC SUPPLIES	96.99	
J. W. PEPPER & SON, INC.	11A37240	BAND & MUSIC SUPPLIES	40.00	
			Vendor Total:	136.99
JACKS SMALL ENGINES ORDERS	957583	IND TECH SUPPLIES	255.22	
			Vendor Total:	255.22
JENSEN SANITATION, LLC	24341	GARBAGE COLLECTION	457.50	
			Vendor Total:	457.50
KIMBALL MIDWEST	15621103	BUS BARN SUPPLIES	69.23	
			Vendor Total:	69.23
KRUCK PLUMBING & HEATING CO	53964	MAINT & REPAIR	250.90	
			Vendor Total:	250.90
LAKE LUMBER	870650	MISC SUPPLIES	11.97	
LAKE LUMBER	870930	MISC SUPPLIES	15.47	
LAKE LUMBER	872184	TRANSPORTATION SUPPLIES	37.42	
			Vendor Total:	64.86
LEARNING A-Z	1392375	INSTRUCTIONAL SUPPLIES	2,938.80	
			Vendor Total:	2,938.80
MARTIN BROTHERS DISTRIBUTING COMPANY	5422477	CUSTODIAL SUPPLIES	376.73	
MARTIN BROTHERS DISTRIBUTING COMPANY	5422480	CUSTODIAL SUPPLIES	501.10	
MARTIN BROTHERS DISTRIBUTING COMPANY	5432594	CUSTODIAL SUPPLIES	282.88	
MARTIN BROTHERS DISTRIBUTING COMPANY	5437196	CUSTODIAL SUPPLIES	89.18	
			Vendor Total:	1,249.89
MERCY CLINICS INC	20141125	DOT PHYSICAL	120.00	
			Vendor Total:	120.00
MID-WEST 3D SOLUTIONS LLC	22057	IND. TECH INSTRUCTIONAL SUPPLIES	230.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
			Vendor Total:	230.00
MIDAMERICAN ENERGY	090141114	MONTHLY NATURAL GAS CHARGES	247.78	
MIDAMERICAN ENERGY	200061114	MONTHLY NATURAL GAS CHARGES	188.10	
MIDAMERICAN ENERGY	250291114	MONTHLY NATURAL GAS CHARGES	1,393.99	
			Vendor Total:	1,829.87
MIDWEST COMPUTER PRODUCTS INC	704508	COMPUTER SUPPLIES	114.00	
			Vendor Total:	114.00
O'HALLORAN INTERNATIONAL, INC.	R101000926:	VEHICLE REPAIR SERVICES	125.00	
	01			
O'HALLORAN INTERNATIONAL, INC.	R101000927:	VEHICLE REPAIR SERVICES	103.86	
	01			
O'HALLORAN INTERNATIONAL, INC.	R101000946:	VEHICLE REPAIR SERVICES	280.75	
	01			
O'HALLORAN INTERNATIONAL, INC.	R101000947:	VEHICLE REPAIR SERVICES	202.48	
	01			
O'HALLORAN INTERNATIONAL, INC.	R102013642:	VEHICLE REPAIR SERVICES -	1,025.29	
	01	BUS 8		
O'HALLORAN INTERNATIONAL, INC.	X102034986:	VEHICLE REPAIR PARTS	54.08	
	01			
			Vendor Total:	1,791.46
PANORA AUTO PARTS	288928	VEHICLE REPAIR	79.11	
PANORA AUTO PARTS	288939	VEHICLE REPAIR	17.99	
PANORA AUTO PARTS	288964	VEHICLE REPAIR	21.13	
			Vendor Total:	118.23
PANORA OIL CO	12412	VEHICLE SUPPLIES	140.00	
			Vendor Total:	140.00
PANORA TELCO	108275	ETHERNET - DILTZ CLASSROOM	237.48	
PANORA TELCO	20141203	TELEPHONES	791.65	
			Vendor Total:	1,029.13
PRESTO-X	30481877	PEST CONTROL	79.57	
			Vendor Total:	79.57
RIEMAN MUSIC	2030029	BAND SUPPLIES	38.70	
RIEMAN MUSIC	2030308	BAND SUPPLIES	56.10	
RIEMAN MUSIC	2037532	BAND SUPPLIES	33.00	
			Vendor Total:	127.80
ROBERTS, JAMES	20141119	REIMBURSEMENT SUPPLY	4.65	
			Vendor Total:	4.65
SEGUE CONSULTING PARTNERS, LLC	2014-1030	PURCHASED SERVICES	190.00	
			Vendor Total:	190.00
SOUTHEAST POLK COMMUNITY SCHOOLS	SEPOLK 1ST/2014	OPEN ENROLLMENT - HSA	918.15	
			Vendor Total:	918.15
SPRING VALLEY WIRELESS	45109	BUS RADIO EQUIP/REPAIR	110.00	
			Vendor Total:	110.00
TASC - CLIENT INVOICES	IN410009	FLEX PLAN ADMIN FEES	884.34	
			Vendor Total:	884.34
TCI	2999	INSTRUCTIONAL SUPPLIES	20,412.00	
			Vendor Total:	20,412.00
VEDETTE, THE	2380	ADS & PUBLICATIONS	25.00	
			Vendor Total:	25.00
VERIZON WIRELESS	9734994533	CELLULAR PHONES	95.64	
			Vendor Total:	95.64
VISA	20141203	FUEL - FFA NATIONAL CONVENTION	36.31	
VISA	20141203- 0001	FUEL - FFA NATIONAL CONVENTION	27.34	

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<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>
VISA	20141203-0002	CONFERENCE REGISTRATION	675.00
VISA	20141203-0003	HOTEL - FFA NATIONAL CONVENTION	485.00
VISA	20141203-0004	ONLINE NEWSLETTER FEES	45.00
VISA	20141203-0005	MISC SUPPLIES & EQUIP	34.85
VISA	20141203-0006	EMPLOYEE BACKGROUND CHECK	15.00
VISA	20141203-0007	EMPLOYEE BACKGROUND CHECK	15.00
VISA	20141203-0008	EMPLOYEE BACKGROUND CHECK	15.00
VISA	20141203-0009	VOC AG INSTRUCTIONAL SUPPLIES	59.85
VISA	20141203-0010	INSTRUCTIONAL SUPPLIES	100.00
VISA	20141203-0011	PRESCHOOL INSTRUCTIONAL SUPPLIES	3.65
VISA	20141203-0012	PRESCHOOL INSTRUCTIONAL SUPPLIES	11.44
VISA	20141203-0013	PRESCHOOL INSTRUCTIONAL SUPPLIES	3.65
VISA	20141203-0014	PRESCHOOL INSTRUCTIONAL SUPPLIES	3.65
VISA	20141203-0015	EMPLOYEE BACKGROUND CHECK	15.00
VISA	20141203-0016	EMPLOYEE BACKGROUND CHECK	15.00

Vendor Total: 1,560.74

WEST DES MOINES COMM SCHOOLS

WDM 1ST/2014 OPEN ENROLLMENT

1,530.25

Vendor Total: 1,530.25

Fund Total: 68,957.89

Checking Account Total: 68,957.89

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Board Report - For Board

Unposted; Batch Description MANAGEMENT DECEMBER INVOICES-0005

<u>Vendor Name</u>	<u>Invoice</u>	<u>Description</u>	<u>Amount</u>	
Checking	1	Fund: 22 MANAGEMENT FUND		
SPECIALTY UNDERWRITERS LLC	SW2948-4	PREMIUM INSTALLMENT	10,651.50	
		Vendor Total:		10,651.50
		Fund Total:		10,651.50
		Checking Account Total:		10,651.50

**December 2014 VISA Statement
Board Financial Report**

Vendor	Purchase	Amount	Fund
National FFA Organization	FFA National Convention	\$31.50	Activity
KY Expo Center	FFA National Convention Parking	\$8.00	Activity
Welch's Riverside Restaurant	FFA National Convention Meal	\$136.57	Activity
Holiday Inn Express	FFA National Convention Hotel	\$363.75	Activity
Holiday Inn Express	FFA National Convention Hotel	\$363.75	Activity
Kentucky Pork Producers	FFA National Convention Travel	\$17.50	Activity
Marathon Petro	FFA National Convention Fuel	\$36.31	General
Pilot	FFA National Convention Fuel	\$27.34	General
American Association of School	National Conference on Education	\$675.00	General
Holiday Inn Express	FFA National Convention Hotel	\$485.00	Activity
Holiday Inn Express	FFA National Convention Hotel	\$485.00	Activity
Holiday Inn Express	FFA National Convention Hotel Teacher Hotel	\$485.00	General
Constant Contact.com	Online Newsletter Program	\$45.00	General
Alice Training Institute	Alice Training Products	\$34.85	General
IA Dept Pubic Safety	Employee Background Checks	\$15.00	General
IA Dept Pubic Safety	Employee Background Checks	\$15.00	General
TrackWrestling.com	Wrestling Stat Program	\$50.00	Activity
IA Dept Pubic Safety	Employee Background Checks	\$15.00	General
Championship Productions	IA Track Coaching Clinic	\$99.00	Activity
TP Tools & Equipment	Voc Ag Instructional Supplies	\$59.85	General
Google.com	Instructional Apps	\$50.00	General
Google.com	Instructional Apps	\$50.00	General
Abebooks.com	Preschool Instructional Supplies	\$3.65	General
Abebooks.com	Preschool Instructional Supplies	\$11.44	General
Abebooks.com	Preschool Instructional Supplies	\$3.65	General
Abebooks.com	Preschool Instructional Supplies	\$3.65	General
IA Dept Pubic Safety	Employee Background Checks	\$15.00	General
IA Dept Pubic Safety	Employee Background Checks	\$15.00	General
Shrinky Dinks	Art Club Supplies	\$68.10	General
Total		\$3,668.91	



Expenditures/Expenses to Certified Budget Comparison
Through November 2014

Instruction	General	Management	PPEL	Capital Projects
Regular Program Instruction (1100)				
Expenditures to Date	\$988,734.52	\$168,392.68		\$123,277.80
Budgeted Amount (Line Item)	\$3,773,428.00	\$170,000.00		\$140,000.00
Amount Remaining	\$2,784,693.48	\$1,607.32		\$16,722.20
Percentage of Budget Spent	26.20%	99.05%		88.06%
Special Program Instruction (1200)				
Expenditures to Date	\$237,099.45			
Budgeted Amount (Line Item)	\$921,333.00			
Amount Remaining	\$684,233.55			
Percentage of Budget Spent	25.73%			
Vocational Program Instruction (1300)				
Expenditures to Date	\$54,105.36			
Budgeted Amount (Line Item)	\$178,077.00			
Amount Remaining	\$123,971.64			
Percentage of Budget Spent	30.38%			
Co-Curricular Program Instruction (1400)				
Expenditures to Date	\$59,084.02			
Budgeted Amount (Line Item)	\$195,495.00			
Amount Remaining	\$136,410.98			
Percentage of Budget Spent	30.22%			

TOTAL INSTRUCTION

Expenditures to Date	\$1,339,023.35	\$168,392.68		\$123,277.80
Budgeted Amount (Line Item)	\$5,068,333.00	\$170,000.00		\$140,000.00
Amount Remaining	\$3,729,309.65	\$1,607.32		\$16,722.20
Percentage of Budget Spent	26.42%	99.05%		88.06%

TOTAL INSTRUCTION (ALL FUNDS COMBINED)

	FY14 to date	FY13 to date	FY12 to date
Expenditures to Date	\$1,630,693.83	\$1,453,480.18	\$1,411,042.02
Budgeted Amount (Line Item)	\$5,378,333.00	\$4,962,841.00	\$4,998,612.00
Amount Remaining	\$3,747,639.17	\$3,509,360.82	\$3,587,569.98
Percentage of Budget Spent	30.32%	29.29%	28.23%

CERTIFIED BUDGET (INSTRUCTION)

Expenditures to Date	\$1,630,693.83
Budgeted Amount	\$5,726,040.00
Amount Remaining	\$4,095,346.17
Percentage of Budget Spent	28.48%

Support Services

General Management PPEL Capital Projects

Guidance/Nurse (21XX)

Expenditures to Date	\$57,130.01			
Budgeted Amount (Line Item)	\$211,648.00			
Amount Remaining	\$154,517.99			
Percentage of Budget Spent	26.99%			

Curriculum Director/Library/Technology (22XX)

Expenditures to Date	\$120,932.35		\$14,287.62	\$237,947.90
Budgeted Amount (Line Item)	\$336,474.00		\$28,000.00	\$262,000.00
Amount Remaining	\$215,541.65		\$13,712.38	\$24,052.10
Percentage of Budget Spent	35.94%		51.03%	90.82%

Administration/Fiscal Services (23XX-25XX)

Expenditures to Date	\$289,619.71			
Budgeted Amount (Line Item)	\$799,633.00			
Amount Remaining	\$510,013.29			
Percentage of Budget Spent	36.22%			

Plant Operation & Maintenance (26XX)

Expenditures to Date	\$204,827.83	\$70,897.00	\$4,362.00	
Budgeted Amount (Line Item)	\$576,270.00	\$95,000.00	\$10,000.00	
Amount Remaining	\$371,442.17	\$24,103.00	\$5,638.00	
Percentage of Budget Spent	35.54%	74.63%	43.62%	

Transportation (27XX)

Expenditures to Date	\$166,290.28	\$15,699.00	\$82,955.00	
Budgeted Amount (Line Item)	\$484,329.00	\$17,500.00	\$83,000.00	
Amount Remaining	\$318,038.72	\$1,801.00	\$45.00	
Percentage of Budget Spent	34.33%	89.71%	99.95%	

TOTAL SUPPORT SERVICES

Expenditures to Date	\$838,800.18	\$86,596.00	\$101,604.62	\$237,947.90
Budgeted Amount (Line Item)	\$2,408,354.00	\$112,500.00	\$121,000.00	\$262,000.00
Amount Remaining	\$1,569,553.82	\$25,904.00	\$19,395.38	\$24,052.10
Percentage of Budget Spent	34.83%	76.97%	83.97%	90.82%

TOTAL SUPPORT (ALL FUNDS COMBINED)

		FY14 to date	FY13 to date	FY12 to date
Expenditures to Date	\$1,264,948.70	\$1,133,098.08	\$1,088,197.76	\$1,020,902.20
Budgeted Amount (Line Item)	\$2,903,854.00	\$2,630,232.00	\$2,647,455.00	\$2,631,585.00
Amount Remaining	\$1,638,905.30	\$1,497,133.92	\$1,559,257.24	\$1,610,682.80
Percentage of Budget Spent	43.56%	43.08%	41.10%	38.79%

CERTIFIED BUDGET (SUPPORT SERVICES)

Expenditures to Date	\$1,264,948.70
Budgeted Amount	\$2,991,572.00
Amount Remaining	\$1,726,623.30
Percentage of Budget Spent	42.28%

Nutrition (3XXX)

Nutrition (3XXX)

<i>Expenditures to Date</i>	\$111,675.88
<i>Budgeted Amount (Line Item)</i>	\$430,995.00
<i>Amount Remaining</i>	\$319,319.12
<i>Percentage of Budget Spent</i>	25.91%

TOTAL NON-INSTRUCTION		FY14 to date	FY13 to date	FY12 to date
<i>Expenditures to Date</i>	\$111,675.88	\$109,711.01	\$102,600.44	\$101,614.89
<i>Budgeted Amount (Line Item)</i>	\$430,995.00	\$411,810.00	\$445,000.00	\$424,950.00
<i>Amount Remaining</i>	\$319,319.12	\$302,098.99	\$342,399.56	\$323,335.11
<i>Percentage of Budget Spent</i>	25.91%	26.64%	23.06%	23.91%

CERTIFIED BUDGET (NON-INSTRUCTION)

<i>Expenditures to Date</i>	\$111,675.88
<i>Budgeted Amount (Certified)</i>	\$450,000.00
<i>Amount Remaining</i>	\$338,324.12
<i>Percentage of Budget Spent</i>	24.82%

Activity

Activity

<i>Expenditures to Date</i>	\$107,602.07
<i>Budgeted Amount (Line Item)</i>	\$268,400.00
<i>Amount Remaining</i>	\$160,797.93
<i>Percentage of Budget Spent</i>	40.09%

TOTAL NON-INSTRUCTION		FY14 to date	FY13 to date	FY12 to date
<i>Expenditures to Date</i>	\$107,602.07	\$89,558.81	\$97,534.68	\$115,397.56
<i>Budgeted Amount (Line Item)</i>	\$411,810.00	n/a	n/a	n/a
<i>Amount Remaining</i>	\$160,797.93	n/a	n/a	n/a
<i>Percentage of Budget Spent</i>	40.09%	n/a	n/a	n/a

December 2014 Bank Reconciliation

Farmer's State Bank

Capital Projects

Bank Balance

Statement Balance 11/27/2014	\$1,561,185.05
<i>Outstanding Checks</i>	\$0.00

Total Bank Balance \$1,561,185.05

School Books

Debt Service Balance	\$321,408.27
PPEL Balance	\$131,755.21
SAVE Balance	\$1,108,021.57

Total Balance on School Books \$1,561,185.05

Panora State Bank

General/Management

Bank Balance

Statement Balance 11/30/2014	\$2,694,930.70
<i>Outstanding Checks</i>	\$1,536.24
<i>Deposit in Transit</i>	\$0.00

Total Bank Balance \$2,693,394.46

School Books

General Balance	\$2,602,387.75
Management	\$91,006.71

Total Balance on School Books \$2,693,394.46

Activity

Bank Balance

Statement Balance 11/30/2014	\$73,642.09
<i>Deposit in Transit</i>	-\$150.00 (NSF Returned Check)
<i>Outstanding Checks</i>	\$5,836.93

Total Bank Balance \$67,655.16

School Books

Activity Balance	\$67,655.16
------------------	-------------

Total Balance on School Books \$67,655.16

Guthrie County State Bank

Nutrition

Bank Balance

Statement Balance 11/30/2014	\$88,505.37
<i>Deposit in Transit</i>	\$0.00
<i>Outstanding Checks</i>	\$0.00

Total Bank Balance \$88,505.37

School Books

Nutrition Balance	\$88,505.37
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Total Balance on School Books \$88,505.37

December 8th, 2014 Board Meeting
Open Enrollment Applications

2014-15 School Year

Open Enrollment IN

Student Name	Grade	Parents	Resident District	Reason
Dawson, Victoria	10	Paul Dawson	Guthrie Center	Other

Middle/High School Board Report
December 8, 2014

1. **Teacher Leaders.** The teacher leaders are organizing an AIW workshop for our students to help them better understand the work teachers are doing and how it affects them. The workshop will focus on elaborated communication, substantive conversation, and higher order thinking. The training will be on December 23rd. Student council members will be paired with teachers to help facilitate the day.
2. **Guidance Program.** Mr. Webner has been working with Mrs. Boettcher and Mr. Babcock to bring college students back to Panorama to answer questions from our students. We hope to have two and four year programs represented as well as trade schools. We have set time aside on the 23rd for high school students to meet and talk with the panels that are being created. We have already had 3 former students return to talk with individual classes. The inspiration for this came from the advisor planning committee.
3. **Speech.** Speech is in full swing. Over 62 students are involved and have started practicing. Forty students were involved last year and we now have 25% of the high school involved in speech. The students have tried out and been placed in the events that best fit their talents. In most areas we have multiple teams due to the number of students who are involved. Mrs. Arganbright and Ms. Prince are coaching the teams this year.

Mark Johnston

***Elementary Principal/School Improvement Coordinator Report
Submitted by Mary Breyfogle
December 8, 2014***

- After School Math
 - Serving 60 students in grades 2-5
 - Small group instruction to remediate and provide extra practice
 - Students get a snack, then work with teachers in small groups, then are either picked up or ride the shuttle to town stops
 - Feedback thus far has been positive from students, parents and teachers

- Teacher Leaders
 - Planning PD on Wednesday mornings around technology integration and digging deeper into AIW principles
 - Observing in classrooms and giving feedback around classroom practices
 - Focusing on what students need to make growth
 - Resource for new teachers learning how things work at Panorama
 - Linking teachers to other teachers in the building that are our local “experts”
 - Recognizing the incredible things that we have going on in classrooms every day

- Early Literacy
 - Next assessment period is middle to late January
 - Students who do not reach the benchmark for the second time this year will be considered substantially deficient
 - Having conversations about how that communication looks and happens for our families
 - Progress monitoring continues for those students as well as documented intensive interventions
 - More clarification and guidance continues to come from the DE – Patty and I will be attending a leader meeting early in January

Panorama 2014-15 School Calendar (Hours)

Approved by School Board 3/10/14

Summary of Calendar:

First Term	44	
Second Term	44	88
Third Term	46	
Fourth Term	45	92
Student Calendar Days	179 days	
Prof. Dev. Contact Time	8 days	
Paid Holidays	3 days	
Teacher Contract Days	190 days	

CALENDAR LEGEND

Term Start	
Term End	
P-T Conference	
No School	
Vacation/Holiday	
Full Day Prof Dev	
1-Hour Late Start Prof Dev	
Early Outs *	

Teacher Paid Holidays

- February 16, 2015
- April 3, 2015
- April 6, 2015

Scheduled Late Starts/Early Outs

1 hour late start scheduled each Wednesday for professional development.

Exceptions:

- November 26 for early out for Thanksgiving
- February 11 due to P/T conferences
- Drop-off childcare available if needed.

2:30 early outs for P/T conferences:

- Tuesday, November 4
- Thursday, November 6
- Wednesday, February 11
- Thursday, February 12

2:30 early outs on days prior to vacation:

- Wednesday, November 26
- Thursday, April 2

1:00 early outs at end of each quarter for teacher professional development. There also is a 1:00 early out Friday of Guthrie County Fair:

- Friday, August 29
- Friday, October 17
- Friday, December 23
- Thursday, March 12
- Tuesday, May 19

Snow Make-up Days:

- Day 1: Wednesday, May 20
- Day 2: Thursday, May 21
- Day 3: Friday, May 22
- Day 4: Tuesday, May 26
- Day 5: Wednesday, May 27
- Day 6: Thursday, May 28

Parents are encouraged to schedule appointments on late start Wednesdays, early outs at end of quarter, and Professional Development days.

August					Student Days	
M	T	W	Th	F		
				1		0
4	5	6	7	8		0
11	12	13	14	15		0
18	19	20	21	22		33.75
25	26	27	28	29*		64.00
September						
1	2	3	4	5		90.00
8	9	10	11	12		122.75
15	16	17	18	19		155.50
22	23	24	25	26		188.25
29	30					201.75
October						
		1	2	3		221.00
6	7	8	9	10		253.75
13	14	15	16	17*		284.00
20	21	22	23	24		310.00
27	28	29	30	31		342.75
November						
3	4	5	6	7		375.50
10	11	12	13	14		408.25
17	18	19	20	21		441.00
24	25	26*	27	28		460.25
December						
1	2	3	4	5		493.00
8	9	10	11	12		525.75
15	16	17	18	19		558.50
22	23*	24	25	26		571.00
29	30	31				
January						
			1	2		
5	6	7	8	9		590.25
12	13	14	15	16		623.00
19	20	21	22	23		655.75
26	27	28	29	30		688.50
February						
2	3	4	5	6		721.25
9	10	11	12	13		754.00
16	17	18	19	20		780.00
23	24	25	26	27		812.75
March						
2	3	4	5	6		845.50
9	10	11	12*	13		869.00
16	17	18	19	20		901.75
23	24	25	26	27		934.50
30	31					948.00
April						
		1	2*	3		960.50
6	7	8	9	10		876.50
13	14	15	16	17		1019.25
20	21	22	23	24		1052.00
27	28	29	30			1078.00
May						
				1		1084.75
4	5	6	7	8		1117.50
11	12	13	14	15		1150.25
18	19	20	21 ₂	22 ₃		1161.25
25	26 ₄	27 ₅	28 ₆	29		

180 Day Calendar

Date	Events
Aug. 11-12	New Teachers – PD days
Aug. 13-15	All Staff – PD days
Aug. 14	6 th Grade/new MS/HS orientation (6:00 p.m.)
Aug. 18	6-12 Begin 1 st Term/1 st Semester K-5 P/T conferences
Aug. 19	K-5 Begin 1 st Term/1 st Semester
Aug. 25	Preschool Begins
Aug. 29	Early Out @ 1:00 p.m. – Prof. Dev.
Sept. 1	No School – Labor Day
Oct. 17	Early Out @ 1:00 - End 1 st Term (44 days)
Oct. 20	No School – Full day Prof. Dev.
Oct. 21	Start 2 nd Term
Nov. 4	Out @ 2:30 – P-T Conf 3:30-7:00
Nov. 6	Out @ 2:30 – P-T Conf 3:30-7:00
Nov. 7	No School
Nov. 26	Early Out @ 2:30 – Vacation Begins
Nov. 27-28	No School – Thanksgiving Holiday
Dec. 23	Out @ 1:00 – End 2 nd Term (44 days)/1 st Semester (88 days)
Dec 24 - 31	No School – Winter Break
Jan. 1 - 2	No School – Winter Break
Jan. 5 - 6	No School – Full Days Prof. Dev.
Jan. 7	School resumes (1 hour late start)
Jan. 7	Start 3 rd Term/2 nd Semester
Feb. 11	Out @ 2:30 – P-T Conf. 3:00-6:30
Feb. 12	Out @ 2:30 – P-T Conf. 3:00-6:30
Feb. 13	No School
Feb. 16	No School - President's Day
Mar. 12	Out @ 1:00 – End 3 rd Term (47 days)
Mar. 13	No School – Full day Prof. Dev.
Mar. 16	Start 4 th Term
April 2	Early Out @ 2:30 – Vacation Begins
April 3-6	No School – Spring Break
May 17	Graduation @ 1:00 pm
May 19	Out @ 1:00 – End 4 th Term (45 days)/2 nd semester (92 days)
May 20	No School – Full Day Prof. Dev.
May 25	Memorial Day

E-Rate Change Projections

	E-rate Funding	Projected E-rate Funding			
	14-15 (67%)	15-16 (45%)	16-17 (25%)	17-18 (0%)	
Panora Telco - Internet	\$13,544	\$13,544	\$13,544	\$13,544	<i>General Fund</i>
Panora Telco - Local Calls	\$3,845	\$2,583	\$1,435	\$0	<i>General Fund</i>
Panora Telco - Long Distance	\$1,082	\$727	\$404	\$0	<i>General Fund</i>
Verizon Wireless	\$1,836	\$346	\$192	\$0	<i>General Fund</i>
Right Response - Online Registration	\$2,385	\$0	\$0	\$0	<i>PPEL</i>
Edlio - Main Website	\$3,111	\$0	\$0	\$0	<i>PPEL</i>
Total	\$25,804	\$17,199	\$15,575	\$13,544	
Yearly Difference		-\$8,604	-\$1,625	-\$2,031	
Difference from 14-15		-\$8,604	-\$10,229	-\$12,260	

Variables

Panora Telco - Local Monthly	\$478.25
Panora Telco - Long Distance Monthly	\$134.62
Verizon - Telephone Portion Monthly	\$64.09

Panora CSD Athletic Improvements Master Planning Preliminary Opinion of Probable Construction Costs

Project Scope	Option 1A Turf	Option 1B Existing Grass	Option 2A Turf	Option 2B New Comp.Grass	Option 3A Turf	Option 3B New Comp.Grass
Outdoor Athletic Complex						
Option-1 (8-lane Track & Field)	\$1,500,000	\$660,000	\$1,590,000	\$820,000	\$1,590,000	\$820,000
Option-2 (8-lane Track & Field)				\$80,000		\$80,000
Option-3 (8-lane Track & Field)		\$80,000		\$80,000		
Practice Field (Grass @ west area)		\$0				
Option-1 (Existing Bleachers/Press)	\$0	\$0	\$450,000	\$450,000		
Option-2 (1200-H Bleachers/Press)					\$470,000	\$470,000
Option-3 (900H/300V Bleachers/Press)			\$500,000	\$500,000	\$500,000	\$500,000
Concessions/Restroom Building	\$80,000	\$35,000	\$660,000	\$630,000	\$690,000	\$660,000
Site Improvements/Utilities/Paving	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Owner Provided Equipment	\$180,000	\$100,000	\$350,000	\$300,000	\$350,000	\$300,000
Owner Soft Cost & Contingency						
Subtotal:	\$1,860,000	\$975,000	\$3,650,000	\$2,880,000	\$3,700,000	\$2,930,000

Indoor Locker Room Remodel

Estimated Total Construction Cost	\$690,000	\$690,000	\$690,000	\$690,000	\$690,000	\$690,000
Owner Soft Cost & Contingency	\$98,000	\$98,000	\$98,000	\$98,000	\$98,000	\$98,000
Subtotal:	\$788,000	\$788,000	\$788,000	\$788,000	\$788,000	\$788,000
Grand Total:	\$2,648,000	\$1,763,000	\$4,438,000	\$3,668,000	\$4,488,000	\$3,718,000



Panorama CSD Athletic Improvements Master Planning Construction and Financing Costs Summary

Preliminary Opinion of Probable Construction Costs (1)

Project Scope	Option 1A Turf	Option 1B Existing Grass	Option 2A Turf	Option 2B New Comp. Grass	Option 3A Turf	Option 3B New Comp. Grass
Outdoor Athletic Complex						
Option -1 (8 Lane Track and Field)	\$1,500,000	\$660,000				
Option -2 (8 Lane Track and Field)			\$1,590,000	\$820,000	\$1,590,000	\$820,000
Option -3 (8 Lane Track and Field)						\$80,000
Practice Field (Grass @ West Area)		\$80,000		\$80,000		\$80,000
Option 1 (Existing Bleachers/Press)	\$0	\$0	\$450,000	\$450,000		
Option-2 (1200-H Bleachers/Press)						
Option-3 (900H/300V Bleachers/Press)						
Concessions / Restroom Building			\$500,000	\$500,000	\$470,000	\$470,000
Site Improvements/Utilities/Paving	\$80,000	\$35,000	\$660,000	\$630,000	\$500,000	\$500,000
Owner Provided Equipment	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Owner Soft Cost & Contingency	\$180,000	\$100,000	\$350,000	\$300,000	\$350,000	\$300,000
Subtotal:	\$1,860,000	\$975,000	\$3,650,000	\$2,880,000	\$3,700,000	\$2,930,000
Indoor Locker Room Remodel						
Estimated Total Construction Cost	\$690,000	\$690,000	\$690,000	\$690,000	\$690,000	\$690,000
Owner Soft Cost & Contingency	\$98,000	\$98,000	\$98,000	\$98,000	\$98,000	\$98,000
Subtotal:	\$788,000	\$788,000	\$788,000	\$788,000	\$788,000	\$788,000
Grand Total:	\$2,648,000	\$1,763,000	\$4,438,000	\$3,668,000	\$4,488,000	\$3,718,000

Funding Source: Sales Tax Revenue Bonds (2)

	Option A	Option B	Option C	Option D	Option E	Option F	Option G
Project Funds Available:	\$1,500,000	\$2,000,000	\$2,500,000	\$3,000,000	\$3,500,000	\$4,000,000	\$4,500,000
Average Annual Revenue (FY16 - 29):	\$657,405	\$657,405	\$657,405	\$657,405	\$657,405	\$657,405	\$657,405
Average Annual Payment (FY16 - 29):	\$149,249	\$196,580	\$243,883	\$291,289	\$339,011	\$386,286	\$433,691
Average Annual Surplus (FY16 - 29):	\$508,156	\$460,825	\$413,522	\$366,115	\$318,394	\$271,119	\$223,714
Total Payments (net of reserve fund):	\$1,905,197	\$2,520,835	\$3,135,640	\$3,751,414	\$4,372,306	\$4,988,369	\$5,603,526

1) As provided to District by SVPA Architects Inc.

2) Review relevant details and assumptions related to each financing scenario (i.e. final maturity of 7/1/29, level payments debt service reserve fund, etc.)

40

Seniors 2014-2015

GRADUATION: May 17, 2015 @ 1 p.m.

Color: Navy & Silver (Navy robes/hats with silver stoles)

Motto: Don't wait for opportunity, make it.

Song: Back Home by Andy Grammer

Flower: Blue Crysanthemum

FIRST	MIDDLE	LAST
Grant	Lee	Adkins
Kylie	Jo	Ahrendsen
Hannah	Jennett	Appleseth
Samuel	Morris	Bassett
Brooke	Marie	Beckman
Marcus	Tyson	Boldy
Jessica	Llyn	Campbell
Daimean	Andru	Canfield
Maggie	Kay	Ceron
Max	William	Chance
Jade	Victoria	Cunningham
Garrett	Alan	DeYoung
Darrell	Duane Dale	Edwards
Ian	Wade	Egger
Shayna	Rae	Elliott
Jordan	Michael	Eng
Mackenzie	Marie	Fear
Madison	Gabrielle	Fisher
Shane	Joseph	Gliem
Logan	Robert	Gremler
Jesse	Daniel	Haworth
Micah	Allen	Haworth
Blake	Allen	Hoffman
Aaron	Matthew	Jarnagin
JoAnna	Danyel	Jensen
Anna	Lea	Koch
Hunter	Kenneth	Kuta
Shelby	Renee	Lane
Ethan	Cole	Laughery

FIRST	MIDDLE	LAST
Veronica	Rose	Maere
Sarah	Josefina	Martinez
Matthew	James	Marwedel
Kevin	Daniel	McClatchey
Hunter	Dane Charles	Mobley
Brandon	Tyler	Morris
Emily	Mae	Neel
Kaitlyn	Gayle	Nelson
Damian	Adam	Norton
Emilie	Kay	Prince
Dakota	Ray	Redfern
Gavin	Christopher	Richey
Claire	Beth	Schlitter
Wilson	David	Solorzano
Kole	Michael	Steiner
Noah	Robert	Stetzel
Zacary	Delbert	Stetzel
Zachary	Raymond	Stewart
Brody	Lee	Stogdill
Shana	Corrine	Summers
Amanda	James	Svoboda
Zachary	William	Troutman
Nicholas	Alan	Warner
Lucas	Kane	Webner
Macey	Elizabeth	Wilke
Amirah		Olsen

**Panorama School Board
Request for Overnight Trip**

Team/Club or Class: Senior Class Trip

Date(s): April 18

Location: Kansas City

Reason for Trip: Senior Class Trip

Chaperones: Deb Arganbright, Mark Johnston, Jenelle Jarnagin

Estimated Hotel Expenses: \$0

Other Expenses:

Comments:

Extra-Curricular Area:

Coach/Sponsor Name:

Sr. Class Prom

Date:

12-4-14

Name of Fundraiser	Date(s) of fundraiser	Type of fundraiser (meal, door-to-door, sales at game, etc.)	Purpose of Fundraiser (specific use of funds)
Silent Auction Bake Sale	12-12-14	Baked goods sales at game	Prom

District 4 Ballot

IASB District 4 Ballot

November 25, 2014

TO: The Boards of Education in IASB District #4

VIA: The Superintendent of Schools
Copy to the President of the Board

FROM: Lisa Bartusek, Executive Director

During the IASB District Caucus held at the Delegate Assembly, Wednesday, November 19, the following persons were nominated for a three-year term on the IASB Board of Directors commencing January 2015:

*** 1. Please have your board vote for one board member from the list below.**

- Al Hazelton, Harlan Community Schools, candidate
- Joseph J. Lally, Denison Community Schools, candidate

Your board vote must be made using the survey tool no later than Wednesday, December 24, 2014.

LB/db

Done



Panorama Community Schools

Building tomorrow today

December 4, 2014

Panorama Board of Education
Panora, IA 50216

Dear Panorama School Board Members,

Please accept this letter as my formal resignation from the position of Superintendent of Schools for the Panorama School District effective June 30, 2015.

It has been an honor and privilege to serve the Panorama School District for the past six years. Together we have faced unanticipated challenges and worked diligently to provide quality programs and services for the students we serve. As a School Board, you can be proud of the accomplishments that have been made in recent years due to your unwavering support and consistent focus on creating the best possible education system both now and in the future.

I also want to commend the Panorama teachers, support staff, and administrators who make a commitment every day to ensure that our school is a welcoming and supportive place for children to learn and grow. It takes people willing to give of themselves and work together as a cohesive team to help each child develop intellectually, emotionally, and socially. Of the six districts I have worked in during my 33 years as an educator, I have found the Panorama staff to be the most willing to embrace new educational practices that benefit students regardless of the additional effort involved. I am proud to have been a small part of such an amazing group of educators.

On July 1, I will embrace the opportunities that retirement brings – more time spent with family and exploring personal interests. Until that time, please be assured that I will continue to focus my energies on projects already underway – furthering our efforts with AIW, supporting the new teacher leadership system, implementing the 1:1 technology initiative, and renovating the athletic complex, to name a few.

Thank you once again for placing your trust in me. I have enjoyed serving as your superintendent. The people I have met and worked with at Panorama Schools will always have a special place in my heart.

Warmly,

Kathy Elliott

MS/HS Building
701 W. Main, PO Box 39
Panora, IA 50216
(641) 755-2317

District Office
701 W. Main, PO Box 39
Panora, IA 50216
(641) 755-4144

Elementary Building
401 Panther Dr., PO Box 819
Panora, IA 50216
(641) 755-2021



Bryce Wilke, President, Board of Education
Panorama Community School District
701 West Main Street
Panora, IA 50216

December 3, 2014

Dear President Wilke and Members of the Panorama Board of Education:

Our approach to the superintendent search process emphasizes the importance of hard work, honesty, integrity, partnerships, and open communication. We believe it is crucial that the Board, parents, staff, and community work together in helping to hire a new superintendent. We feel very strongly that the search process be inclusive and as open as possible.

Each member of our four-person team for this search has over 30 years experience in school administration. As owner and president of the firm, I will be involved with every aspect of the search process. Mr. Stan Slessor, former superintendent at Waverly-Shell Rock and Red Wing, Minnesota, Dr. Randy Braden, former superintendent at Vinton-Shellsburg, and Dr. Randy Flack, recently retired superintendent at Knoxville, will be extensively involved in the search as well.

Why choose G. Tryon and Associates to facilitate your search?

- a. We are an experienced search team—having successfully placed approximately 165 superintendents and have a proven record of working closely with the respective boards in hiring outstanding leaders (including the selection of Kathy Elliott in 2009).
- b. We pride ourselves in being thorough, well organized, and paying attention to detail.
- c. Knowing the importance of availability and accessibility, we can assure the Board of being on site approximately six-eight times.
- d. We limit the number of searches going on at any one time to ensure quality work.
- e. We know the players (and their histories). We are in close communication with school administrators and maintain a database of quality applicants who will be immediately and personally notified of this opening. We will also actively recruit other candidates (in state and out of state) who best meet the criteria established by the Board.
- f. We receive and process all applications. Other than attending board meetings, minimal secretarial assistance is requested at the local level.
- g. We will work harmoniously and closely with the Board—knowing that the Board has final say in all matters.

We will work closely with the board to establish a process and timeline that best meet the needs of the district. Generally speaking, we would like to begin the search process as soon as possible and have the search completed by the last part of February 2015.

Respectfully submitted,

Gaylord Tryon

Gaylord Tryon, President, G. Tryon and Associates
515-727-5807

G. TRYON AND ASSOCIATES, LLC

G. Tryon and Associates is a professional firm providing general consulting services to K-12 school districts throughout the state. Our firm specializes in finding excellence in educational leadership--including superintendents, central office and building level administrators. Each search is custom-designed to meet the needs of the school district.

The president and founder of G. Tryon and Associates is Dr. Gaylord Tryon. Dr. Tryon brings over 45 years experience in K-12 education to this search process. This experience includes classroom teaching at the elementary, middle, and high school levels; school administration; adjunct teaching at the university level; 29 years as executive director of the School Administrators of Iowa (a statewide organization representing 2000 superintendents, building principals, central office administrators, and area education agency administrators); and several years providing general consulting services to local school boards.

G. Tryon and Associates is a student-centered, client-focused and results-oriented search firm. We will work closely with the Board of Education, students, staff, parents, and community to find the best educational leader possible. The search will be conducted in a thorough and professional manner and with the utmost integrity and confidentiality.

Dr. Gaylord Tryon, the president of the firm, will be involved with every aspect of the search process. Mr. Stan Slessor, former superintendent at Waverly-Shell Rock and Red Wing, Minnesota, Dr. Randy Braden, former superintendent at Vinton-Shellsburg, and Dr. Randy Flack, recently retired superintendent at Knoxville, will be extensively involved in the search as well.

Our search team is very familiar with all aspects of school administration. Further, we have first-hand knowledge and experience in working with most Iowa school administrators. We are well known and have many excellent contacts with educational leaders from other states and will actively recruit applicants from outside of Iowa.

G. Tryon and Associates guarantees its work. If, within the first two years of employment, the board terminates or does not renew the superintendent's contract due to job related performance, G. Tryon and Associates will conduct a second search for expenses only--no consulting fee assessed to the school district.

REFERENCES (More references available upon request)

Chet Hollingshead, board president, Ogden 515-230-7697 (cell phone)	Kathy Van Pelt, board secretary, Ogden 515-275-2894 (office)
Leslie Miller, board president, Knoxville 641-828-8000 (W); 641-891-0934 (C)	Mike Hayward, board president, Maquoketa 563-370-1471 (cell)
Dawney Sturtz, board president, Independence 319-334-0163 (cell)	Mike Kayser, board president, Cardinal 641-777-0684 (cell)
Kerri Wilson, board secretary, AEA 267 319-273-8201 (office)	Karron Stineman, bd. secy., Louisa-M. 319-726-3541 (office)
Randy Bauer, board president, College Comm. 319-551-8696 (cell)	Jim Rotter, board secy., College Comm. 319-533-5411 (cell)

THE SEARCH PROCESS

MISSION STATEMENT: *G. Tryon and Associates, a student-centered, client-focused, and results-oriented search firm, will work closely with the Board of Education, staff, parents, and community to find the best educational leader possible. We guarantee the search will be conducted in a thorough and professional manner and with the utmost integrity and confidentiality.*

Following is a guideline for the Board to follow as they discuss the process and timeline that works best for the district. In all cases, the Board is the decision maker—not the consulting firm.

General Process

Approx. Timeline

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| 1. Consultants meet with the Board to discuss and concur on the specifics of the search process, general timeline and marketing strategies. | <i>Mid December</i> |
| 2. Consultants facilitate meetings to discuss desired leadership characteristics and current issues facing the district: <ul style="list-style-type: none"> a. meet one-on-one with each board member b. meet with focus groups (e.g., teachers, administrators, support staff, students parent/community representatives) and host a community forum to get input from the public at large. | <i>Early January</i> |
| 3. Consultants will compile the information collected from discussions with board members and focus groups and present a recommended Leadership Profile to the Board for its review, modification, and adoption. | <i>Mid January</i> |
| 4. Consultants will advertise the position in various local, state, and national sources. Consultants will also recruit individuals who best meet the selection criteria established by the board. | <i>December-January</i> |
| 5. Consultants will receive and process applications from prospective candidates. | <i>December-January</i> |
| 6. Consultants will review all completed applications; conduct telephone interviews with selected candidates; conduct extensive reference checks on selected candidates; narrow the field to 8-10 semi-finalists. | <i>December-January</i> |
| 7. Consultants meet with the Board to present all completed applications and submit a slate of 7-8 semi-finalists. Board reviews applications and determines a list of five candidates who will be invited in for initial interviews. | <i>Late January</i> |
| 8. Board interviews five semi-finalists; narrows the field to 2-3 semi-finalists. | <i>Early February</i> |
| 9. Consultants meet with focus groups (5:00-6:00) to review interview process and distribute information on 2-3 finalists. | <i>Early February</i> |
| 10. Board and focus groups conduct interviews with 2-3 finalists. (A community forum is an option for the board to consider.) | <i>Mid-February</i> |
| 11. Board reviews feedback received from focus groups and selects finalist(s). Board conducts site visit (optional) and makes final selection. (District does criminal background check.) Consultants assist Board with contract negotiations. | <i>Mid-February</i> |
| 12. Consultants inform all applicants that the position is filled. | <i>Late February</i> |

PAYMENT OF FEES AND EXPENSES

1. Basic fee: (NOTE: We are proposing to facilitate the 2015 search based on the same fee schedule we used to conduct the search in 2009.)
 - a.) Our general fee schedule includes the following:
 - 1.) Base fee \$6,950
 - 2.) Ten percent for overhead costs (e.g., telephone, fax, postage, printing, food, lodging) \$0,695
2. Optional, but highly recommended services:
 - a.) Consultants presence all day when the board interviews the 4-5 semi-finalists. \$0,475
 - b.) Consultants presence each of the two days to facilitate the interviews between the focus groups and the two finalists; being present each evening when the board conducts a follow-up interview with each of the two finalists; negotiating the final contract. \$0,950
 - c.) Consultants facilitate a work session with the board and new superintendent to discuss board/superintendent roles; critical issues; and set job priorities for the beginning of the new school year. \$0,700
3. The district will be billed for mileage (federal rate). Whenever possible, consultants will share rides in order to keep travel costs at a minimum. Generally speaking, there will not be more than two consultants on site at any one time.
4. All costs related to advertising the position (e.g., advertisements on web sites, Teachlowa, and newspapers—if necessary), interviews, travel expenses of the candidates, and site visits will be the obligation of the school district.

Policy regarding client satisfaction:

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Note: G. Tryon and Associates is an educational consulting firm. We do not provide legal advice. When issues/questions arise that are of a legal nature, the Board is expected to consult with its own counsel.